

RECYCLING ON THE GO WORKSHOP

25 January 2012

Programme

10.30 Welcome from Zero Waste Scotland

10.35 Recycling on the go – an explanation of the project and why we have organised the workshop: ZWS

10.50 How the workshop will be structured and what we will do with the information provided: Elaine Kerrell, Recycling on the Go Project Manager

11.00 Topic 1: Why did you introduce Recycling on the Go facilities and what were the main drivers?

11.30 Report back on Topic 1 on lessons learned and key issues

11.45 Topic 2: What key decisions have you made on operational issues?

- How did you decide on what recyclable materials to collect?
- How do you decide on emptying frequency?
- What vehicles are needed for emptying the bins?
- What contractual arrangements are required on fullness limits (eg 80%)?
- Should bins be monitored for fullness?
- What policies are required on cleanliness and frequency of cleaning? Is this different for sites with high footfall, or will the same policy cover all sites (eg all sites cleaned xx times/year)?

12.15 Report back on Topic 2: lessons learned and key issues

12.30 Lunch

1.15 Topic 3: Operational issues continued

- How should recyclable and residual materials be kept separate when collected?
- What sort of volumes can be expected from different sites / different materials?
- What levels of contamination can be expected and how can it be minimised?
- Are there sites where contamination will be higher?
- How should storage of the collected material be organised?
- What bulking arrangements are needed?
- What are the sales / marketing options for recyclable materials collected?
- What data should be collected on tonnages / volumes, and is this on a site by site basis?

1.45 Report back on Topic 3: lessons learned and key issues

2.00 Topic 4: How do you decide what design of bins to use and where to site them?

- What works best in different situations?
hospitals (e.g. consumer facing), leisure attractions / venues (e.g. sporting arenas, theme parks, conference facilities), on-street (e.g. city centres, market towns, areas with high footfall), shopping centres, transport hubs (e.g. airports, railway stations)
- Have you had experience of bin design and / or situations that have not worked?
- Do you have evidence whether pairing the bins (recyclables / non-recyclables) makes a difference?

2.25 Report back on Topic 4: lessons learned and key issues

2.40 Topic 5: What communications are needed for RoTG services?

- What signage have you used? Is this just on the bins, or overhead as well?
- What have you found works best?
- What broader communications are need for communicating RoTG to consumers e.g. about litter?

3.05 Report back on Topic 5

3.15 Summary and round up

3.30 Close